



TRAINING OPPORTUNITY  
Detrick Center for Training and Education  
Excellence  
Fort Detrick, MD

Course Title: Property Accountability for  
Supervisors/Managers

Dates: 16 Feb 2006  
17 Feb 2006

Hours: 0800-1100 or 1300-1600

Location: Classroom 6

Course length: 3 hours

Registration Deadline: 1 week prior to requested training  
date.

Cost: Free

Vendor/Address: Directorate of Installation Services, 201  
Beasley Drive, Frederick, MD 21702

Course Overview: This Training is for all  
Supervisors/Managers who would like to know more about the  
management of property accountability and the requirements  
to designate hand receipt holders. Training will also  
include but is not limited to Proper Policy and Procedures  
for issues / turn-ins and transfer of accountable property  
equipment and Financial Liability Investigation Property  
Loss

Target Audience: Managers of Hand Receipt holders

Course Manager: Tel. 301-619-7554/3360, Fax 301-619-2884 or  
E-Mail: [USAGDCTEE@DET.AMEDD.ARMY.MIL](mailto:USAGDCTEE@DET.AMEDD.ARMY.MIL)

How to Nominate and Apply: FAX DD Form 1556 to DCTEE (301-  
619-2884 or DSN 343-2884) or mail to bldg 1520 by the  
registration deadline. Make sure Blocks 17, 19, 23, 25, 32,  
33, and 34 are properly completed. Include nominee's email  
address and Training Coordinator's phone number and email  
address in Block 18. Training coordinators must add  
billing information in blocks 27 and 37. Do not attend

unless you have received confirmation from the course manager. Although we try to accommodate all training needs, faxing a nomination to us does not guarantee a space allocation. Check with your Activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date.

NOTES:

Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).